



Instructions on completing this form.

This is an Expression Of Interest Form and the completion of it is the first step towards becoming an Authorised Volunteer Worker with ESA. Please complete the form and supply all the needed documents before sending in the form to ESA 3/5 Burwood Highway, Wantirna VIC 3152

1. Use only BLACK INK pen
2. Write clearly
3. Forms must be received by post or hand delivered. Scanned, faxed or emailed forms are unacceptable.

Documents that needed to be supplied with this form

1. A certified photocopy of your Working With Children Check Card (an application receipt is not acceptable) – *certified by the person who is signing your Statutory Declaration*
2. National Police Certificate. Either:
 - a. An original National Police Certificate, no more than twelve months old from the date of this application. This will be returned to you.
 - b. Or if you don't have one already, you could be asked for one.

Personal Details

Family Name	
First Name	
Middle Name(s)	
Name you like to be known by	
Date of Birth	
Gender	Male Female <i>please circle your answer</i>
Street Address	
Suburb / Town	
Postcode	
Email address	
Mobile Phone	
Home Phone	
Work Phone	
Working With Children Number Or VIT number	# <i>Please note that you will need to update your details to include ESA as an organization, including items #10 & #64 in the Occupational Work Codes</i>

Your reason for applying to join ESA as a Volunteer Worker

Briefly describe why you are applying to become a volunteer worker with ESA



Personal Christian Background and Beliefs

ESA is a Christian Organisation and as such, we seek to know your personal beliefs and relationship with Jesus.

Using the spaces provided below, write your responses to the following questions:

Information about Your Church
I am a member of this Church:
I have been at this Church for years
I am involved in my Church in the following ways...
Information about your faith and beliefs
In your own words, briefly describe what it means to be a Christian?
How long have you been a Christian?
Have you been baptised? Yes / No Year of baptism: How old were you?
If baptised as an infant, have you been confirmed? Yes / No Year of confirmation: How old were you?
Briefly describe your relationship with God and the effect it has on your life.
What do you perceive as the gifts, talents and abilities you would bring to ESA?
What has been your involvement with ESA?
Is there an ESA Staff Worker who could give you a reference? If so, who?
Is there anything else that we should know about you in making a decision about your suitability to be an ESA Volunteer Worker?
Please give the following details of the person you have asked to give you a Confidential Pastoral Reference Full Name: Contact phone number: Email address:



Statutory Declaration Details

The law, under the *Evidence Act 1958*, is very clear in its requirements for statutory declarations. Therefore, the following steps **must** be taken when completing this section of the application.

1. A person making a statutory declaration signs the document and repeats, without any other formality: *I solemnly and sincerely declare that this document is signed in my name and handwriting and that the contents of this my declaration are true and correct in every particular. “*
2. The signing must be witnessed by an authorized person (a list is provided in this document). That same person may certify the photocopy of the Working With Children Check as a true copy.
3. After witnessing the signing of the declaration the person before whom it is witnessed must legibly write, type or stamp his or her name, title under which he or she exercises his or her authority to witness the document, the address and date that the signing occurred.

List of authorized persons for witnessing a Statutory Declaration

Any of the following people may witness the signing of a statutory declaration (Source: Section 107A of the Evidence Act 1958):

1. a Justice of the Peace or a Bail Justice
2. a Notary Public
3. a barrister and solicitor of the Supreme Court of Victoria
4. a clerk to a barrister and solicitor of the Supreme Court of Victoria
5. the Prothonotary or a Deputy Prothonotary of the Supreme Court of Victoria
6. the Registrar or Deputy Registrar of the County Court of Victoria
7. the Principal Registrar of the Magistrates' Court of Victoria
8. a Registrar or Deputy Registrar of the Magistrates' Court of Victoria
9. the Registrar of Probates or the Assistant Registrar of Probates
10. the Associate to a Judge of the Supreme Court of Victoria or the County Court of Victoria
11. the Secretary of a Master of the Supreme Court of Victoria
12. a person registered as a Patent Attorney under Part XV of the Patents Act 1952 (Commonwealth)
13. a member of the police force
14. the Sheriff or Deputy Sheriff
15. a member or a former member of either House of the Parliament of Victoria
16. a member or a former member of either House of the Parliament of the Commonwealth
17. a councillor of a municipality
18. a senior officer of a council as defined in Local Government Act 1989
19. a registered medical practitioner within the meaning of the Medical Practice Act 1994
20. a dentist a veterinary practitioner
21. a pharmacist
22. a principal in the teaching service
23. the manager of a bank
24. a member of the Institute of Chartered Accountants in Australia or the Australian Society of Accountants or the National Institute of Accountants
25. the secretary of a building society
26. a minister of religion authorised to celebrate marriages (not a civil celebrant)
27. a person employed under Part 3 of the Public Sector Management and Employment Act 1998 with a classification that is prescribed as a classification for statutory declarations or who holds office in a statutory authority with such a classification, and a fellow of the Institute of Legal Executives (Victoria)



Statutory Declaration

I [full name] _____,

of [address] _____,

do solemnly and sincerely declare that:

1. I agree with ESA's Vision, Mission and Values Statement and Statement of Faith, and I will act in accordance with ESA's Professional Standards, Code of Conduct, Policies and Procedures, in order to bring glory to God and accomplish the tasks that Jesus Christ has called me to do, while maintaining team unity.
2. I understand that all campers (and their families) have the right to feel safe and be safe at all times during camp. To the best of my knowledge there is no reason for me not to be given the responsibility of caring for campers.
3. I have not been convicted of any criminal offence. *If you have please contact ESA to discuss this matter.*
4. I have not been subject to any disciplinary action in relation to offences against children.
5. I give permission for ESA to add my personal details to their Database, as supplied by myself, and I understand that this information will be accessed by ESA Staff and Camp Directors for the purpose of running ESA camps.
6. I agree to ESA's request not to display photos related in any way to the camp on the Internet, and understand that the ESA website is to be the only site where such material is displayed.
7. I agree to abide by ESA's Privacy Policy and to keep confidential names of campers, which are provided to me only for camp follow-up purposes.
8. I understand that as this is a volunteer position, there is no salary, stipend or unauthorised reimbursements for this appointment.
9. I have read and understood all contents of the ESA:
 - a. Policy Manual
 - b. Team Member Manual
 - c. Professional Standards Code of Conduct
10. I acknowledge that this declaration is true and correct and I make it in the belief that a person making a false declaration is liable to the penalties of perjury.

Declared at in the State of Victoria on:	____ / ____ / 20____
[Signature of declarant]	
before me , [Signature of authorised witness]"	
Name of authorised witness (Print)	
Address of authorised witness (Print)	
Occupation of authorised witness (Print)	